

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* April 29, 2024 \* 6:30 PM

Warren Middle School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at <https://us02web.zoom.us/j/81898978756?pwd=MWRmbG1UbmErRDMvSnJ2N1orZHpuUT09>

- I. Call to Order and Statement of Presiding Officer Patricia Zohn, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 12, 2024. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

- II. Pledge of Allegiance

- III. Roll Call

___ Mehul Desai	___ Richard Molfetta	___ Ryan Valentino
___ Natalie Feuchtbaum	___ Scott Otto	___ Todd Weinstein
___ Laura Keller	___ Stephen Toor	___ Patricia Zohn

- IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a collective bargaining agreement and/or negotiations related to it,

a matter involving the purchase, lease, or acquisition of real property with public funds and specific prospective or current employees unless all who could be adversely affected

request an open session

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

- V. Motion to return to Open Session

**\*NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

- VI. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the March 18, 2024 Board Meeting.

VII. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

7

1

· **Suspension Report**

In School:

Out of School:

3

0

· Fire Drills

ALT  
March 15

Central  
March 12

Mt. Horeb  
March 19

Woodland  
March 12

Middle  
March 26

· Security Drills

ALT  
March 25  
Non-Fire  
Evacuation

Central  
March 7  
Non-Fire  
Evacuation

Mt. Horeb  
March 26  
Non-Fire  
Evacuation

Woodland  
March 7  
Non-Fire  
Evacuation

Middle  
March 19  
Non-Fire  
Evacuation

· Bus Evacuation Drills

ALT  
March 12

Central  
March 1

Mt. Horeb  
March 12

Woodland  
March 4

Middle  
March 13

VIII. President's Remarks – Mrs. Patricia Zohn

IX. Superintendent's Remarks – Dr. Matthew Mingle

X. Presentation

XI. Discussion

XII. Committee Reports

- Curriculum and Technology Committee - No meeting
  - Stephen Toor - Chair, Mehul Desai, Rich Molfetta, Laura Keller - Alternate
- Finance, Operations, and Security Committee - March 26 & April 15, 2024
  - Patricia Zohn - Chair, Scott Otto - Vice Chair, Ryan Valentino, Rich Molfetta - Alternate
- Personnel, Negotiations, and Communication Committee - April 8, 2024
  - Laura Keller - Chair, Natalie Feuchtbaum, Todd Weinstein, Stephen Toor - Alternate
- Ad Hoc Strategic Planning Committee - No Meeting
  - Laura Keller, Stephen Toor, Patricia Zohn

XIII. Budget Hearing

During the budget hearing, the public is invited to comment on the district's 2024/2025 budget. All public input during the budget hearing is governed by the rules set forth in Board Policy #0167.

XIV. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

The Board of Education welcomes and encourages input from the public. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

XV. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on March 18, 2024.

A.2. School Safety Data System (SSDS) Summary Report

RESOLVED, that the Board of Education approves the SSDS Summary Report submitted by the Superintendent for the Report Period 1 of the 2023-2024 school year.

A.3. 2023-2024 Revised Calendar

RESOLVED, that the Board of Education approves the 2023-2024 revised calendar.

A.4. Fieldwork Site

RESOLVED, that the Board of Education approves the following supervised clinical fieldwork at Warren Township BOE for the 2024-2025 School Year:

School	Clinical Field
Misericordia University	Speech-Language Pathology

A.5. Home Instruction

RESOLVED, that the Board of Education approves up to 10 hours per week of home instruction for Student #2063384875, beginning April 11, 2024, at a rate of \$50 per hour, at a cost not to exceed \$3,000.

A.6. Home Instruction

RESOLVED, that the Board of Education approves up to 10 hours per week of home instruction for Student #2287175735, beginning April 17, 2024, at a rate of \$50 per hour, at a cost not to exceed \$4,000.

B. Finance/Operations/Transportation

B.1. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the month of April 2024 in the amount of \$6,484,920.43.

B.2. Board Secretary's and Treasurer's Report

WHEREAS, the Board of Education has received the report of the secretary for the month of March 2024.

WHEREAS, this report shows the following balances on March 31, 2024

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$6,913,794.83		\$1,637,065.46
(10) General Current Expense		\$0.00	
(11) Current Expense		\$2,053,883.27	
(12) Capital Outlay		\$901,336.17	
(13) Special Schools		\$239.03	
(20) Special Revenue Fund	(\$71,003.79)	\$141,173.10	\$0.00
(30) Capital Projects Fund	\$39,427.62	\$63,480.38	\$1,949,308.08
(40) Debt Service Fund	\$0.00	\$0.12	\$179.41
TOTAL GOVERNMENTAL FUNDS	\$6,882,218.66	\$3,160,112.07	\$3,586,552.95
Wealth Mgmt - Capital Reserve	\$4,900,000.00		
Wealth Mgmt - Operating	\$1,750,000.00		
Wealth Mgmt - Capital Projects	\$4,216,000.00		
TOTAL WEALTH MANAGEMENT	\$10,866,000.00		
(60) Milk Fund	\$0.00		\$0.00
(61) Juice and Water Fund	\$0.00		\$0.00
(62) Food Service Account	\$153,551.26	(\$315,957.97)	\$58,742.82
TOTAL ENTERPRISE FUNDS	\$153,551.26	(\$315,957.97)	\$58,742.82

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.3. Budget Transfers for Month of March 2024

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-219-390-030-08-00	CST - Purchased Services - CS	11-000-218-500-030-12-00	Guidance - Purchased Services - CS	\$1,385
2.	11-000-219-390-030-08-00	CST - Purchased Services - CS	11-000-218-500-033-12-00	Guidance - Purchased Services - MS	\$1,385
3.	11-000-219-390-035-08-00	CST - Purchased Services - CS	11-000-218-500-035-12-00	Guidance - Purchased Services-MHS	\$1,385
4.	11-000-219-390-035-08-00	CST - Purchased Services - MHS	11-000-218-500-040-12-00	Guidance - Purchased Services - ALT	\$1,385
5.	11-000-219-390-035-08-00	CST - Purchased Services - MHS	11-000-218-500-050-12-00	Guidance - Purchased Services - WS	\$1,385
6.	11-000-219-390-035-08-00	CST - Purchased Services - MHS	11-000-222-300-035-11-01	Ed Media-Prof. & Tech. Services-MHS	\$2,000
7.	11-000-219-390-040-08-00	CST - Purchased Services - ALT	11-000-222-300-040-11-01	Ed Media-Prof. & Tech. Services-ALT	\$4,000
8.	11-000-222-600-035-04-12	Library Books - MHS	11-000-222-800-035-04-00	Library - Memberships - MHS	\$100
9.	11-000-223-500-050-06-00	Staff Training-Purchased Svcs-WS	11-000-223-580-050-06-00	Workshops & Travel-Staff Training-WS	\$500
10.	11-000-230-339-000-01-00	Purchased Prof. Services- Admin.	11-000-230-100-000-01-02	Salaries - Treasurer	\$2,500
11.	11-000-230-339-000-01-00	Purchased Prof. Services- Admin.	11-000-230-585-000-01-02	BOE - Travel	\$2,450
12.	11-000-263-420-000-09-00	Grounds-Repair & Maintenance Services	11-000-262-621-030-09-03	Heat - CS	\$7,000
13.	11-000-263-420-000-09-00	Grounds-Repair & Maintenance Services	11-000-262-621-033-09-07	Heat - MS	\$7,000
14.	11-000-263-420-000-09-00	Grounds-Repair & Maintenance Services	11-000-262-621-035-09-04	Heat - MHS	\$7,000
15.	11-000-263-420-000-09-00	Grounds-Repair & Maintenance Services	11-000-262-621-040-09-05	Heat - ALT	\$7,000
16.	11-000-263-420-000-09-00	Grounds-Repair & Maintenance Services	11-000-262-621-050-09-06	Heat - WS	\$3,000
17.	11-000-270-420-000-10-00	Transportation - Repair & Maintenance	11-000-270-593-000-10-00	Transportation - Purchased Services	\$1,000
18.	11-000-270-580-000-10-00	Workshops & Travel - Transportation	11-000-270-800-000-10-00	Transportation - Other	\$100
19.	11-204-100-101-033-07-00	Salaries - LLD Teacher - MS	11-213-100-101-033-07-00	Salaries - RC Teachers - MS	\$73,520
20.	11-216-100-106-035-04-00	Salaries - Preschool Aides - MHS	11-213-100-106-030-03-00	Salaries - RC Aides - CS	\$8,500
21.	12-000-261-730-000-00-00	Required Maintenance Equipment	11-130-100-101-033-07-00	Salaries - Grades 6-8 Teachers - MS	\$86,047
22.	12-000-261-730-033-09-07	Required Maintenance Equipment- MS	11-000-261-420-030-09-03	Maintenance Repairs - CS	\$9,100
23.	12-000-270-734-000-00-00	School Bus - Special Education	11-000-291-270-000-00-00	Health Benefits	\$93,521

B.4. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Matthew Mingle	District	New Jersey Association of School Administrators Spring Leadership Conference	Atlantic City	May 2024	\$625

Molly Lange	District	New Jersey Association of School Administrators Spring Leadership Conference	Atlantic City	May 2024	\$1,014
-------------	----------	--	---------------	----------	---------

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- B.5. Donation - Lions Club of Warren  
RESOLVED, that the Board of Education accepts, with gratitude, a donation in the amount of \$700 from the Lions Club of Warren to be used to support a LLD classroom project at the Middle School.

- B.6. Adoption of the 2024-2025 Budget  
RESOLVED, the Board of Education approves the 2024-2025 Warren Township School District Budget as approved by the Executive County Superintendent of Schools for Somerset County.

The budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards and is in compliance with N.J.S.A. 18A and N.J.A.C Title 6 and 6A.

Proposed 2024-2025 Budget				
Appropriations:			Revenue:	
Fund 10				
Transfer to Charter Schools (10)	\$21,499		State Aid: General Fund	\$3,294,257
Operating Budget (11)	\$50,346,043		Tax Levy: General Fund	\$46,249,908
Capital Outlay (12)	\$358,777		Other Revenues	\$1,048,385
Summer School (13)	\$451,231		Fund Balance	\$585,000
FUND 10 TOTAL	\$51,177,550		FUND 10 TOTAL	\$51,177,550
Fund 20				
Special Revenue Appropriations	\$454,572		Grants - Local	\$21,000
			Grants - Federal	\$433,572
FUND 20 TOTAL	\$454,572			\$454,572
GRAND TOTAL	\$51,632,122		GRAND TOTAL	\$51,632,122

FURTHER RESOLVED, the budget includes an increase in the tax levy which utilizes an enrollment adjustment of \$1,195,656 and an inflation adjustment of \$417,060 (partial allowable amount only), as allowed by law, and be it

FURTHER RESOLVED, per NJAC 6A:23B-1.2(b), the budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2024-2025 final budget includes a maximum travel appropriation of \$125,000. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded, and be it

FURTHER RESOLVED, a Board of Education may, and this Board does, establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required for regular business travel, and be it

FURTHER RESOLVED, the Board of Education hereby authorizes the Superintendent and Business Administrator to implement the 2024-2025 budget as hereby approved.

- B.7. Joint Agreements between UCESC and Warren BOE  
RESOLVED, that the Board of Education approves entering into the following joint agreements between Union County Educational Services Commission (UCESC) and the Warren Township Board of Education for the 2024-2025 School Year:
- Coordinated Transportation Services agreement, dated July 1, 2024, with an administration fee of 4%.
- B.8. NJQSAC Performance Continuum Placement  
RESOLVED, that the Board of Education hereby accepts the New Jersey Quality Single Accountability (QSAC) Performance Continuum.
- B.9. Special Counsel  
RESOLVED, that the Board of Education approves the appointment of King, Moench & Collins LLP (non fair and open) as Special Counsel for the Calendar Year 2024 at an hourly rate of \$185 for attorneys and \$95 for paralegals at an approximate total cost not to exceed \$25,000.
- B.10. Participation in National School Lunch Program  
RESOLVED, that the Board of Education hereby approves the district's participation in the National School Lunch Program (district wide) for the 2024-2025 school year.
- B.11. Renewal of National School Lunch Program Commercial Vendor  
WHEREAS, 15 Walnut LLC DBA Mistars has performed as the Board's National School Lunch Program Commercial Vendor during the 2023-2024 school year in an effective and efficient manner.
- WHEREAS, 15 Walnut LLC DBA Mistars and the Board have agreed on a renewal price for lunch of \$3.43 for each elementary school meal provided and \$3.48 for each middle school meal provided.
- WHEREAS, the Total Estimated Cost of Contract is \$309,825 as calculated per New Jersey Department of Agriculture requirements.
- Now, therefore be it RESOLVED that the Board hereby renews the contract with 15 Walnut LLC DBA Mistars for the 2024-2025 school year.
- B.12. 2024-2025 School Year - National School Lunch Program Pricing  
RESOLVED, that the Board of Education hereby sets the following prices for the National School Lunch Program for the 2024-2025 school year.

Item	Price
School Lunch (Student)	\$4.75/lunch
School Lunch (Staff)	\$5.25/lunch
Milk	\$0.50/carton
Extra Pizza Slice*	\$2.25/slice

\*Only available with served school lunch (free or paid) on "pizza days."

- B.13. Somerset County SBA Representative  
RESOLVED, that the Board of Education appoints Patirica Zohn as the 2024 Representative to the Somerset County School Boards Association.

C. Personnel/Student Services

C.1. Employment for the 2023-2024 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Meghan Locker	1:1. 32.5 hours Paraprofessional 08-50-08/blr	WS	N/A	5	\$32,739 with stipend	April 15, 2024, through June 30, 2024	No	To replace employee #3565

C.2. Employment for the 2024-2025 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Nichole Kaller	Board Certified Behavioral Analyst	ALT/CS	MA+15	14	TBD (WTEA Negotiations)	August 27, 2024 through June 30, 2025	Yes	New Position
Mayra Quezada	Van Driver 12-00-24/bjw	District	N/A	N/A	\$31,850	August 27, 2024 through June 30, 2025	No	Replacing employee #3877

C.3. Long Term Substitutes

RESOLVED, that the Board of Education approves the following Long Term Substitutes:



Name	Dates	Employee #
Mariette Dzeletovic	March 8, 2024 through June 30, 2024	#2085
Lucas Bohmer	August 27, 2024 through November 15, 2024	#3525
Darcy Passaro	April 18, 2024 through June 30, 2024 (This motion supersedes the previous motion from February 26, 2024)	#2954

C.4. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#3364	FMLA - January 2, 2024 through March 22, 2024 NJFLA - March 25, 2024 through June 30, 2024 (Unpaid) (This motion supersedes the motion from September 18, 2023)
#3036	FMLA - April 9, 2024 through June 30, 2024 Extended Leave - July 1, 2024 through July 19, 2024 (Paid)
#2631	FMLA - June 12, 2024 through August 30, 2024 (Paid) Extended Leave - September 3, 2024 (½ day AM) (Paid) Extended Leave September 3, 2024 (½ day PM) through October 11, 2024 (Unpaid)
#3245	FMLA - August 27, 2024 through September 27, 2024 (Paid) NJFLA - September 30, 2024 through December 20, 2024 (Unpaid) Extended Leave - January 2, 2025 through February 28, 2025 (Unpaid)
#3152	FMLA - June 3, 2024 through June 30, 2024 (Paid) NJFLA - August 27, 2024 through November 15, 2024 (Unpaid) Extended Leave - November 18, 2024 through June 30, 2025 (Unpaid)
#3525	NJFLA - August 27, 2024 through November 15, 2024 (Unpaid)
#2085	FMLA - March 7, 2024 through May, 31 2024 (Paid) Extended Leave - June 3, 2024 through June 30, 2024 (Paid) (This motion supersedes previous motion from March 18, 2024)
#0700	FMLA - March 26, 2024 through May 16, 2024 (Paid) (This motion supersedes previous motion from February 26, 2024)
#2954	Leave - April 18, 2024 through April 25 (½ day AM), 2024 (Paid) Leave - April 25 (½ day PM), 2024 through June 30, 2024 (Unpaid) Leave- August 27, 2024 through November 15, 2024 (Unpaid) (This motion supersedes previous motion from January 22, 2024)

C.5. Retirement/Resignation

RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/ Resignation	Dates of Service
Cali Brantner	1:1 Paraprofessional 08-50-08/blr	WS	Resignation	March 24, 2021 through April 12, 2024
Alexandra Foley	Special Education Teacher .5 02-33-19/bhh .5 02-33-19/ach	WMS	Retirement	January 24, 2000 through June 30, 2024
Holly Bucco	Paraprofessional: Multi-Duty 08-50-15/bmp	WS	Resignation	August 28, 2023 through June 30, 2024
Shannon Reis	Special Education Teacher 02-50-19/bct 02-50-19/aps	WS	Resignation	September 1, 2015 through June 30, 2024
Megan Mongno	Teacher 02-35-22/ard	MTH	Resignation	August 28, 2023 through June 30, 2024
Cathryn Ticchio	Special Education Teacher 02-33-19-bcx	MTH	Resignation	August 30, 2021 through June 30, 2024
<b>Daniel Lorimor</b>	<b>Security Manager 07-00-21/ayg</b>	<b>District</b>	<b>Resignation</b>	<b>October 20, 2021 through May 24, 2024</b>
<b>Jolanta Scassera</b>	<b>Grade 4 Teacher 02-35-22/aip</b>	<b>MTH</b>	<b>Retirement</b>	<b>September 1, 2004 through June 30, 2024</b>

- C.6. Transfer/Change in Assignment  
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To	Notes
Carlo Palumbo	January 2, 2024 through June 17, 2024	Leave Replacement 1:1 Paraprofessional, Step 2 32.5 hours/ week	Leave Replacement 1:1 Paraprofessional, Step 2 32.5 hours/ week	To replace employee #3364/ updated dates of service

- C.7. WTEA Stipend Position 2023-2024  
RESOLVED, that the Board of Education approves the following WTEA stipend for the 2023-2024 school year:

Position	Name	Amount
Lunchroom Supervisor - Grade 6	Helen Scully (Temporary replacement for employee on FMLA)	\$2,601 (prorated for the period 3/21 through 3/28/24)

- C.8. Additional Hours  
RESOLVED, that the Board of Education approves the following additional hours:

Name	Student #	Club/Purpose	Starting Date	Cost
Eileen Sebor	9453681605 and 6505575203	Six Flags Great Adventure	May 10, 2024	\$160 (6 hours, estimate)
Valerie Nelson	9875673316	Fairview Lakes Trip	May 31, 2024	\$125 (4 hours)
Lisa Cohen	9453681605 and 5069741456	Fairview Lakes Trip	May 31, 2024	\$109 (4 hours)

C.9. Special Education Service Provider List

RESOLVED, that the Board of Education approves the following addition to the Service Provider List for the 2023-2024 school year:

Name	Rate
The Uncommon Thread	\$1,600 For Functional Behavior Assessment in one setting with a written report

C.10. Transfer/Change in Assignment

RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To	Notes
Anthony Rizzolo	April 15, 2024, through June 30, 2024	WMS 1:1 Paraprofessional Step 6 32.5 hours/ week	CS 1:1 Paraprofessional Step 6 32.5 hours/ week	Student Transition Support
Emily Purkis	April 15, 2024, through June 30, 2024	CS 1:1 Paraprofessional Step 2 32.5 hours/week	WMS 1:1 Paraprofessional Step 2 32.5 hours/week	Student Transition Support
Paris LaRhonda Davis-Simmons	April 15, 2024, through June 30, 2024	CS 1:1 Paraprofessional Step 13-14 32.5 hours/week	CSI 1:1 Paraprofessional Step 13-14 32.5 hours/week	Moving from 3-5 ABA to the preschool

C. 11. Warren Academy Courses - Instructor Stipend 2023-2024

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate \$50.00 per hour.

Staff Member	Course	Date	Prep Hours	Instructor Hours	Cost Total Not to Exceed
Francesca Frosoni	Introduction to SPIRE	May 3, 2024	1	1	\$100
Francesca Frosoni	Classroom Management	April 30, 2024	1	1	\$100

Christine Cirrotti	Immediate Writing Feedback for students using AI and Brisk	May 1, 2024	3	1	\$200
--------------------	--	-------------	---	---	-------

- C.12. Summer Fun 2024 Paraprofessional Staff Pay Rates  
RESOLVED, that the Board of Education approves the Summer Fun paraprofessionals hourly rates as follows:

Position	Hourly Amount
Multi-duty Paraprofessional	\$20.60
Other Adult (18+) Assistants	\$19.37
High School Assistants (Under 18)	\$14.20

\*This motion supersedes previous motion from November 20, 2023.

- C.13. Summer Custodian 2024 Staff Pay Rates  
RESOLVED, that the Board of Education approves the Summer Custodian 2024 staff hourly rates as follows:

Position	Hourly Amount
Summer Custodians	\$19.95

- C.14. Appointment of Transportation Employees as Summer Custodians  
RESOLVED, that the Board of Education approves all employees in the Transportation Department as Summer Custodians at a rate of \$19.95/hour.
- C.15. Substitute  
RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher:

Name
Kayla Williams

- C.16. Employment Rescission  
RESOLVED, that the Board of Education rescinds the appointment of Luis Sanchez as Van Driver for Warren Township Schools effective April 15, 2024.
- C.17. Approval to Create Positions  
RESOLVED, that the Board of Education hereby approves to create the following positions for 2024-2025 school year:

Location	Position	Full-Time Equivalent
ALT	Instructional Specialist	1.0
ALT	Special Education Teacher	1.0
CS	Special Education Teacher	1.0

MH	Instructional Specialist	1.0
MH	Special Education Teacher	1.0
District	Board Certified Behavior Analyst	1.0
Total		6.0

- C.18. Approval to Abolish Positions  
RESOLVED, that the Board of Education hereby approves to abolish the following positions for 2024-2025 school year:

Location	Position	Full-Time Equivalent
ALT	Grade 3 Teacher	1.0
ALT	Instructional Specialist	0.5
ALT	Technology Teacher/Coach	0.5
CS	Grade 1 Teacher	1.0
CS	Grade 2 Teacher	1.0
MH	Grade 1 Teacher	1.0
MH	Grade 5 Teacher	1.0
MH	Instructional Specialist	0.5
MH	Technology Teacher/Coach	0.5
WS	Grade 2 Teacher	1.0
District	Board Certified Behavior Analyst	0.5
Total		8.5

XVI. Unfinished Business

XVII. New Business

- Watchung Hills Shared Services/Regionalization Feasibility Study

XVIII. Public Commentary (any topic)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;

3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

The Board of Education welcomes and encourages input from the public. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

XIX. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a matter involving the purchase, lease, or acquisition of real property with public funds  
specific prospective or current employees unless all who could be adversely affected  
request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 20 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XX. Adjourn

#### District Mission Statement

"The mission of the Warren Township School District is to provide, through a safe, nurturing yet challenging environment, all students with an outstanding education that engages students and fosters academic excellence, healthy social and emotional development, and a lifelong passion for learning."

#### 2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

#### 2023-2024 District Goals

1. Student Achievement
  - a. Improve student outcomes in:
    - i. English Language Arts (ELA) by focusing on a consistent set of best practices and standards alignment in all ELA classrooms;
    - ii. Math by focusing on a consistent set of best practices and standards alignment in all math classrooms; and
    - iii. Social-Emotional Learning competencies (SEL) by clarifying expectations for staff roles in implementing SEL to promote academic and social growth of students.
2. Belonging
  - a. Increase the cultural proficiency of educators by:
    - i. Engaging staff in conversations that help them recognize and improve their own cultural proficiency; and
    - ii. Engaging staff in lessons on culturally responsive teaching.
  - b. Increase student sense of belonging by:
    - i. Creating spaces where all are empowered to develop their authentic selves;
    - ii. Getting to know students' evolving stories, strengths, ambitions, and needs;
    - iii. Providing programs that foster student wellness and resilience;
    - iv. Ensuring dignity and kindness for all, in every situation; and
    - v. Building bridges across race, culture and identity to create a community where all are valued.
  - c. Improve Middle School culture by:
    - i. Engaging students in activities that foster student wellness and resilience;
    - ii. Building a culture of dignity and kindness for all; and
    - iii. Building bridges across race, culture and identity to create a community where all are valued.
3. Operations
  - a. Capital Plan
    - i. Implement referendum projects.
    - ii. Update the long-range capital plan.
  - b. Safety
    - i. Develop a safety and security five-year action plan based on the results of the Somerset County

#### 2023-2024 Board Goals

1. Adopt a new five-year capital plan.
2. Negotiate a successor collective bargaining agreement with the Warren Township Education Association.
3. Draft communications/messaging strategies for key community topics.
4. Support the implementation of year four strategic plan priorities.